



RABINDRA BHARATI UNIVERSITY
DIRECTORTE OF DISTANCE EDUCATION
NOTIFICATION

Memo No: DDE/RBU/EXAM/2020/0355

Date: 25/09/2020

This is for information of all concerned that the Final Year (Annual Mode) and Final Semester (Examinations) of PG Academic Programmes offered under the Directorate of Distance Education of the University will be conducted between 1st October, 2020 and 18th October, 2020 in the blended mode (offline and online) as per resolutions adopted by the Executive Council in its emergency meeting held on 15.9.2020 and 21.09.2020 on the basis of the UGC Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic, [vide D.O. NO. F1-1/2020 (Secy), dated 29th April, 2020] and UGC Revised Guidelines on Examinations and Academic Calendar for the Universities in view of COVID-19 Pandemic [vide D.O. NO. F1-1/2020 (Secy), dated 6th July, 2020], the verdict of Hon'ble Supreme Court dated August 28, 2020 and approval of UGC regarding conduction of Final semester examinations to be completed by 18.10.2020 [vide D.O. NO. 1-10/2020 (CPP -II) dated 16th September, 2020] issued in this matter. University shall strictly abide by the Guidelines issued by the University Grants Commission (UGC) regarding modalities of examinations for Final Year (Annual Mode) and Final Semester (Semester Mode) of PG Academic Programmes in letter and spirit in the best interest of students maintaining the sanctity of examination.

Detail Modalities of Examinations for Final Year PG Academic Programmes are mentioned below:

Students who have appeared in the MA Part II Examinations 2019, that took place on 01/03/2020, 08/03/2020 and 15/03/2020 will now take their theoretical examinations in the Blended Online-Open Book Examinations from October 1, 2020 onwards. Practical examinations will also be held from the same date. Subject-wise specific dates of the said examinations will be notified subsequently.

(A) Theoretical Papers (under Faculty of Arts and Fine Arts):

Academic Programme	Paper(s)	Modes of Examination	Duration of the examination
Bengali, English, Sanskrit, History, Education, Political Science, Geography, Vocal Music, Rabindra Sangeet Environmental Studies, MSW	For Bengali, English, Education, Sanskrit, Political Science, History, Paper VIII For Environmental Studies, Paper IX For MSW, Papers XI, XII and XIII	Blended Online-Open Book Examinations	For annual mode of examination, UGC regulations will be followed. For each half of the Annual mode of examinations duration of the examination will be 2 Hours. On the date of examination, question papers will be made available on the University's student portal 30 minutes before the commencement of the examination and the students will have to download these question papers at the scheduled time. They will write their answers on standard quality A4 size paper within stipulated words as desired by the concerned academic programme offered under DDE-RBU, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course on each page with sequential numbering of the pages, scan or take images of these scripts, save these images in PDF / JPEG / JPG format and upload these to the university's examination portal immediately after completion of the said examination.

**Detailed modalities of examinations for Final Semesters (Semester-IV, Session 2017-18)
PG Academic Programmes are mentioned below:**

(A). Theoretical Papers

Academic Programme	Modes of Examination	Duration of the examination
Bengali, English, Sanskrit, Vocal Music	Blended Online-Open Book Examinations (Paper Pencil Mode)	<p>Duration of the examination will be 2 Hours</p> <p>Question Papers will be made available on the University's students Portal 30 min. before the commencement of the Examination and the students will have to download these question papers at the scheduled time on the date of examination. Dates of practical will be informed through subsequent notification.</p> <p>They will write their answers on standard quality A4 size paper within stipulated words as desired by the concerned Department, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course in each page with sequential numbering of the pages, scan or take images of these scripts, save these images in PDF/JPEG/JPG format and upload these to the university's examination portal immediately after completion of the said examination.</p>

(B) Practical Examinations (Under Faculty of Fine Arts)

Academic Programmes	Modes of Examination
Vocal Music,	Online Practical Examination and Viva-voce of course 4.2, 4.3, 4.4, will be taken by the respective examiners using University's Student Portal as per examination schedule. Dates of practical will be informed through subsequent notification.

(C) Project / Dissertation (Under Faculty of Arts and Fine Arts)

Department	Modes of Examination
Bengali, Vocal Music	<p>Allotment of Dissertation of Course 4.5, Topics and the dates of submission will be available through University website. Details of submissions will be notified in website. Students have to submit their dissertation in the web portal which they have enrolled themselves for examination.</p> <p>Evaluation will be done on the basis of Report submission and Viva-voce. Viva-voce will take place using University's Examination Portal. Dates of Dissertation will be informed through subsequent notification.</p> <p>In case any candidate is unable to attend viva-voce through online/telephonic mode, his/her evaluation can entirely be done on the basis of report submitted by the candidate to the examiner.</p>

**General Instruction for the students who will be appearing
Semester-IV, 2019 (Session 2017-18) and Part-II Examination
2019(Session 2017-18 and prior to 2017-18)**

1. Students can fill up examination form on completing the Assignment for internal assessment that will be made available to the students through University's Student portal. After submission of Internal Assessment, all candidates of the Final Semesters (Semester-IV) PG programmes under the Directorate of Distance Education of the University are required to undertake the online Examination Form fill up process. In online Examination Form fill up process, student should mention his/her University Registration Number, SUIN, Exam Roll No, specialization (if any), current Email ID and mobile phone number etc. After completion of Examination Form fill up process, student should download the Admit Card from Directorate website before appearing in the Examination.

Students have to pay the Examination Fees at the time of submission of examination form through on-line. Detailed schedule of such process will be announced in due course of time through University's Directorate of Distance Education website.

2. Directorate will announce the detailed schedule of Examination in due course of time. Students are requested to visit the University website: dderbu@gmail.com regularly.
3. In case a student of Final semester is unable to appear in the examination conducted by the University for whatsoever the Reason May Be, he/she will be given opportunity to appear in special examinations for such course(s), which shall be conducted by the university as and when feasible. This provision shall be applicable only for the current academic session 2019-20 as a one-time measure.
4. Candidates ('Persons with Benchmark Disabilities'), who want to write Examination with Scribe may apply (as per Format attached) to the Joint Registrar (Exam.) using University designated portal at the time of online Examination Form fill up process with all necessary documents of the candidate and the Scribe.
5. No need to submit examination form for the students who will be appearing Part-II Examination 2019 (Session 2017-18, Prior to 2017-18).